

## Part II Examination Appeal Form

The Appeal Policy for the Part II Examination of the American Board of Physical Medicine and Rehabilitation (ABPMR) is listed below:

### Complaint and Notice of Intention to Request an Appeal

A candidate who believes that any of his or her examiners committed misconduct or fraud during a portion of the Part II Examination may file a complaint and notice of intention to request an appeal as follows:

- The complaint and notice must be in writing, list all reasons supporting the complaint, and be signed by the candidate. Forms may be obtained from ABPMR staff.
- The written complaint and notice must be submitted within one hour following the conclusion of the candidate's examination.
- The written complaint and notice shall be given to any member of the Part II Examination Committee.

**A candidate who does not follow the above process waives any right to appeal or otherwise challenge the oral examinations.**

### Appeal of Part II Examination

A candidate who has filed a written complaint and notice of intention to request an appeal, as outlined above, **and has received a failing grade**, may file an appeal by submitting the following:

- A letter to the ABPMR office requesting an appeal of his/her Part II Examination
- A nonrefundable \$500 appeal fee

The letter requesting an appeal with the appeal fee must be postmarked within 30 days of the date indicated on the letter notifying the candidate that he or she failed the Part II Examination.

### Decision

If the Part II Examination Committee determines that misconduct or fraud occurred, the candidate will be allowed to take the next regularly scheduled Part II Examination without paying any processing or examination fees.

I have reviewed and understand the above Appeal Policy of the American Board of Physical Medicine and Rehabilitation. I am aware that I may ask questions regarding this policy if I do not understand it. I have no such questions.

Signature \_\_\_\_\_ Date \_\_\_\_\_